

Office of the
**ADEQUATE
EDUCATION
SURUHANU**

Dominic Terlaje
Education Suruhanu

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April 13, 2010

MEMORANDUM

To: Office of Public Accountability
From: Education Suruhanu
Subject: FY2010 2nd Quarter Reporting Submissions

30-16-0354

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Hafa Adai Mrs. Brooks:

Pursuant to P.L. 29-113, attached are the following 2nd Quarter FY 2010 reporting submissions for the Office of the Adequate Education Suruhanu (OES) for the period ending March 31, 2010.

- a. Financial Report
- b. Staffing Pattern
- c. Prior Year Obligation Report

A copy of the above-mentioned reports will be submitted to the Speaker of *I Liheslaturan Guåhan*, posted on the OES webpage located at www.guamlegislature.com, and submitted in electronic format to each Senator.

If you have questions, please do not hesitate to contact my office.

Respectfully Submitted,

Handwritten signature of Dominic Terlaje.
Dominic Terlaje

Attachments

cc: Speaker, 30th Guam Legislature

Electronic submission via email: Speaker of *I Liheslaturan Guåhan*
Honorable Senators, 30th Guam Legislature

For Appropriation/Expenditure Report pursuant to PL 29-113
 Government of Guam
 2010 2nd Quarter Appropriation/Expenditure Report

Office of the Adequate Education Suruhanu

Fund	Object Category	Appropriations	YTD Allotment	Expenditure	Outstanding Encumbrances	Funds Available	Unallotted Balance
General Fund*							
	Regular Salary	\$102,942.00	\$40,001.00	\$43,589.20	\$0.00	(\$3,588.20)	\$62,941.00
	Fringe	\$28,792.00	\$10,998.00	\$13,342.12	\$0.00	(\$2,344.12)	\$17,794.00
	Travel	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00
	Contract	\$3,900.00	\$3,783.00	\$89.81	\$303.48	\$3,389.71	\$117.00
	Bldg. Rent	\$24,000.00	\$23,280.00	\$0.00	\$16,800.00	\$6,480.00	\$720.00
	Supplies	\$5,600.00	\$2,716.00	\$666.00	\$192.76	\$1,857.24	\$2,884.00
	Equipment	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00
	Drug Testing Charges	\$80.00	\$78.00	\$37.50	\$0.00	\$40.50	\$2.00
	Telephone	\$1,500.00	\$1,455.00	\$0.00	\$0.00	\$1,455.00	\$45.00
	General Fund Total	\$176,114.00	\$82,311.00	\$57,724.63	\$17,296.24	\$7,290.13	\$93,803.00

Office of the Education

Suruhanu Totals: \$176,114.00 \$82,311.00 \$57,724.63 \$17,296.24 \$7,290.13 \$93,803.00

	YTD		Outstanding	Funds	Unallotted
	Appropriations	Allotment	Encumbrances	Available	Balance
Grand Totals:	\$176,114.00	\$82,311.00	\$57,724.63	\$7,290.13	\$93,803.00

*Based on DOA Account Ledger 5100A104900GA001

Government of Guam
 FY 2010 2nd Quarter
 Staffing Pattern

[BBMR SP-1]

FUNCTIONAL AREA:

DEPARTMENT/AGENCY: OFFICE OF THE ADEQUATE EDUCATION SURUHANU

PROGRAM: EDUCATION SURUHANU

FUND: GENERAL FUND

Input by Department										Input by Department												
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)			(O)	(P)		(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement (J * 26.04%)	Retire (DDI) (\$16.66*26PP)	Social Security (6.2% * J)	Benefits			Life (1f)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	
								Date	Amt.					Medicare (1.45% * J)	Life	Life						
1	491	EDUCATION SURUHANU	DOMINIC TERLAJE	L5	\$80,000	\$0	\$0		\$0	\$80,000	\$20,832	\$0	\$0	\$1,160	\$174	\$1,560	\$168	\$23,894	\$103,894			
2	492	ADMINISTRATIVE ASSISTANT	B. Wustig-Perez (Detail Appt)	J-1	22,942	0	\$0		0	22,942	5,974	434	0	333	174	2,861	386	10,162	33,104			
3	493	SAFETY INSPECTOR	VACANT		0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
4					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
5					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
6					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
7					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
8					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
9					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
10					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
11					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
12					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
13					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
14					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
15					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
16					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
17					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
18					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
19					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
20					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
21					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
22					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
23					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
24					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
25					0	0	\$0		0	0	0	0	0	0	0	0	0	0	0			
Grand Total:					\$102,942	\$0	\$0		\$0	\$102,942	\$26,806	\$434	\$0	\$1,493	\$348	\$4,421	\$554	\$34,056	\$136,998			

1f: FY 2010 (current) GovGuam contribution for Life Insurance is \$174 per annum; Subject to change in FY 2011

OFFICE OF THE ADEQUATE EDUCATION SURUHANU (OES)
Fiscal Year 2010
January 1, 2010 to March 31, 2010
2nd Quarter Staffing Pattern Summary Report

	<u>OES</u>	<u>Total</u>
Staff count as of January 1, 2010:		
Full-time	1	1
Part-time	0	0
Detailed	1	1
Leave without pay	<u>0</u>	<u>0</u>
Total:	2	2
 Additions/New Hires:		
Full-time	0	0
Part-time	<u>0</u>	<u>0</u>
Total:	0	0
 Subtractions:		
Retirement	0	0
Resignation	<u>0</u>	<u>0</u>
Total:	0	0
 Staff Count as of March 31 2010:		
Full-time	1	1
Part-time	0	0
Detailed	<u>1</u>	<u>1</u>
Total:	2	2